

UPPER BRUSHY CREEK
WATER CONTROL AND IMPROVEMENT DISTRICT
460 TEXAS AVENUE, ROUND ROCK, TX 78664
REGULAR BOARD MEETING MINUTES
MARCH 30, 2023

CALL TO ORDER: The Regular meeting was called to order at 4:00 p.m. by President Williams and he announced a quorum was present.

DIRECTORS PRESENT: Jeremiah D. Williams, President; Casey Clawson, Vice President; Greg Brill, Secretary; and Lyle Grimes, Director.

DIRECTORS ABSENT: Ed Orlin, Director

STAFF PRESENT: Alysha Girard, General Manager; Lisa Moravitz District Clerk; Stefanie Albright-BHDA, District Counsel; Gregor Forbes, Chief Project Manager; Laura Harris, Capital Programs Manager; Tiffany White, Executive Assistant

CITIZEN COMMUNICATIONS: No public input received.

CONSENT AGENDA:

C.1 Consider approval of the Minutes for February 23, 2023 Regular Meeting.

C.2 Consider approval of the Financial Statement.

Hearing no objection, the consent agenda was approved. Motion carried unanimously.

ACTION ITEMS:

D.1 Consideration and possible action regarding award of the Grounds Maintenance Services for Dam Embankments and Auxiliary Spillways contract to TerraSol, LLC and authorizing the General Manager to execute an Agreement for an initial one-year term with two optional one-year renewals. *Vanessa Molina (K. Friese), who coordinates the District's O&M program, and Ken Hall (TerraSol) were present to answer any questions.*

Motion by Vice President Clawson, second by Secretary Brill to award the Grounds Maintenance Services for Dam Embankments and Auxiliary Spillways to the lowest qualified bidder TerraSol, LLC and authorize the General Manager to execute an Agreement in an amount not to exceed an initial annual amount of \$140,852.20 for an initial one-year term with two optional one-year renewals with price adjustments as provided in the Agreement. Motion carried unanimously.

D.2 Consideration and action regarding selection of best offeror and authorizing the General Manager to negotiate and execute an Agreement with Dalrymple Gravel & Contracting Co., Inc. for the Dam 14 Rehabilitation Phase 1 – Embankment Project. *Matthew Dalrymple was present to answer any questions.*

Motion by President Williams, second by Secretary Brill to approve the selection of Dalrymple Gravel & Contracting Co., Inc. as the offeror providing the best value for the Dam 14 Rehabilitation Phase 1 – Embankment Project and authorize the General Manager to negotiate and execute an Agreement with Dalrymple Gravel & Contracting Co., Inc. for an amount not to exceed \$1,575,000.00. Motion carried unanimously.

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D.3 Consideration and possible action regarding Cost-of-Living Adjustment for the General Manager. *Stephanie Albright, District Counsel was present to answer any questions.*

Motion by President Williams, second by Secretary Brill to approve the Cost-of-Living adjustment in the same amount as adjustment made for District staff. Motion carried unanimously.

E. PRESENTATIONS AND REPORTS:

E.1 General Manager's Report providing updates on various O&M and CIP activities.

F. EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TITLE 5, TEXAS GOVERNMENT CODE. The Board of Directors went into executive session at 4:19 pm.

F.1 Executive session as authorized by §551.074 (Personnel Matters) related to the deliberation regarding personnel matters, specifically the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee. Evaluation of General Manager

G. RECONVENE TO OPEN SESSION TO TAKE ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION. The Board of Directors reconvened into open session at 4:30 pm. Action was taken under D.3.

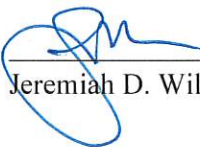
ADJOURNMENT. There being no further business, the meeting was adjourned at 4:32 pm.

DATED AT ROUND ROCK, TEXAS ON THIS 11th DAY OF MAY 2023.

ATTEST:



Lisa Moravitz, District Clerk



Jeremiah D. Williams, President